



Breed Representative Confidential Information Schedule



The position requires Breed Representatives to carry out the following tasks as described in the Breed Representatives Job Description:

- Promotion of their breed and/or region including recruitment and support for new and existing breeders.
- Liaison between their breeders members and the BPA Pedigree Secretary/Herd Book Administration at Grassroots
- Input into the work of the various committees on behalf of their breed, which may or may not be in the form of a specific project or task

In order to carry out the tasks outline above the Breed Representatives will require access to confidential information supplied by the British Pig Association.

The confidential information will be supplied in a Breed Representatives Monthly Report or by other means as determined by the British Pig Association. The confidential information must only be used by Breed Representatives in accordance with the Breed Representatives Confidentiality Agreement, the Breed Representative Guidelines and Code of Conduct or other instructions from the British Pig Association.

Information will include:

- Personal Details of non-members for the purpose of securing the pedigree registration of their pigs.
- Personal Details of members for purpose of assisting with advice on pedigree registration.
- Confidential information about birth notifications and other pedigree activity.
- Other confidential information relating to pedigree breeding and the business of the British Pig Association.

The Breed Representatives shall be bound to the following provisions.,

- To adhere to the British Pig Association's Confidentiality Agreement and the Breed Representatives guidelines
- To acknowledge that all the information received in connection with the role of Breed Representative remains the property of the British Pig Association.
- To access the information you confirm that you understand and agree that the Data Base and Intellectual Property Rights in and to all or any of the data, results and information shall belong to and shall remain vested in the British Pig Association (BPA) unless agreed otherwise by the BPA. Any third party acquiring or using this data without prior written consent of the BPA shall be in breach of these rights and the BPA shall seek to take whatever action is necessary to remedy that breach,
- As a Breed Representative operator you must not under any circumstances pass any of the information made available to you to any third parties without the prior express written consent of the British Pig Association.
- At the end of any project or task undertaken on behalf of any BPA Committee or Working Group, any personal information of breeders, all reports produced and any software and pedigree data supplied to you in respect of that project or task, that is stored on your computer, must be deleted and you must provide the BPA with written confirmation that such information has been deleted.

The Breed Representative agrees to comply with the requirements of all relevant Data Protection legislation and agrees to Indemnify the BPA for any breach of such legislation due their actions or omissions that result in any claim for expenses, legal expenses, losses or damages incurred by the BPA in relation to that breach.

Name:
Signature

HDL:
Date

Breed: